

KEEP SAFE STOP ABUSE



Richmond and
Wandsworth
**Safeguarding
Adults Board**

Abuse or harm is when:



Someone does or says something that

- . Hurts you.**
- . Frightens you.**
- . Makes you feel unsafe.**

Who can you tell?



Family

Friend

Social Worker

Staff



**You can also phone
the organisations at
the back of this leaflet.**

They will



- Listen to you.
- Write down what you say.
- Speak to other people in Social Services who will want to help you

This is called

“Raising a Safeguarding Concern”

- Get the right person to help you.

We will do the following things after we have raised a Safeguarding Concern



1. Make a plan to find out more about what you tell us

People from Social Services will arrange to meet with you.

This person is called an Enquiry Officer.

A Safeguarding Enquiry Officer will:

- Ask you what has happened.
- Ask you what you would like to happen.
- Talk to other people who may be able to help

If you have any questions or worries



You can speak to your:

Safeguarding Enquiry Officer

Social worker

Advocate

2. Meet with you and others at a “Safeguarding meeting”



You can bring someone with you to any of the meetings – it is your choice.

This could be:

A family member

A friend

A carer

An advocate

– a person who can help you to speak up.

3. Make a plan to keep you safe.



The Safeguarding Enquiry Officer will work with you and other people involved.

They will make a plan together to keep you safe.

This called a Protection Plan.

This plan is for you, but it may also be used to keep other people safe from harm.

You will be asked if you agree with your

Protection Plan,

You can decide to accept the plan or not.

If you are not able to make your own decisions a best interest decision will be made for you.



You can choose if the Safeguarding Enquiry goes ahead



If you are able to make your own decisions then you can decide if it goes ahead or not.

Your Safeguarding Enquiry Officer will talk to you and plan to keep you safe in the future.

But



If a crime has happened or other people are at risk of abuse the meeting and enquiry will still go ahead.

4. Have a Safeguarding Enquiry Meeting



You will be asked what you would like to happen.

What you say is very important and will affect any decisions that are made during the Safeguarding Enquiry.

Your Protection Plan will be reviewed and decisions about your safety and support are talked about at this meeting.

Who will be at the safeguarding meeting?



**The Safeguarding Enquiry
Officer
Managers,
Nurses
Social workers.**



**Someone from the police
may need to be at some
meetings.**



**Other People may come
who help us
understand the risks of
harm or actions we need**

5. Safeguarding Review



There will be a meeting to discuss what happened.

Your Protection Plan will be reviewed if it is found that you feel unsafe.

**Remember – it is always important that you
Let us know about abuse**



You can call these people

Richmond: [Report Adult Abuse](#)

020 8891 7971

Wandsworth: [Report Adult Abuse](#)

020 8871 7707

**If you or someone you know feels they are in danger
Call 999 emergency and ask for the Police**